

WASHOE COUNTY
HEALTH DISTRICT

ENHANCING QUALITY OF LIFE

CM/ACM ___
Finance ___
DA ___
Risk Mgt. ___
HR ___
Other ___

STAFF REPORT
BOARD MEETING DATE: June 23, 2015

DATE: June 3, 2015
TO: Washoe Board of County Commissioners
FROM: Patsy Buxton, Fiscal Compliance Officer, 775-328-2418, pbuxton@washoecounty.us
THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417, aheenan@washoecounty.us

SUBJECT: Approve amendments totaling an increase of \$10,491 in both revenue and expense to the FY15 ASPR Hospital Preparedness – BP2 Carry-Over Federal Grant Program, IO 11240; and if approved direct the Comptroller’s office to make the appropriate budget adjustments. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller’s Office to make the appropriate budget adjustments

The Washoe County Health District received a Notice of Subgrant Award from the Division of Public and Behavioral Health for the period April 1, 2015 through June 30, 2015 in the total amount of \$10,908 in support of the Office of the Assistant Secretary for Preparedness and Response (ASPR)-Hospital Preparedness Program (HPP) BP2 Carry-Over Grant Program. A copy of the face page of the Notice of Subgrant Award is attached.

The District Health Officer accepted this award on May 27, 2015.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

District Board of Health strategic priority: Protect population from health problems and health hazards.

This item supports the Epidemiology and Public Health Preparedness (EPHP) Division’s mission to strengthen the capacity of public health infrastructure to detect, assess, and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

PREVIOUS ACTION

ADMINISTRATIVE HEALTH SERVICES
1001 East Ninth Street | P.O. Box 11130 | Reno, Nevada 89520
AHS Office: 775-328-2410 | Fax: 775-328-3752 | washoecounty.us/health
Serving Reno, Sparks and all of Washoe County, Nevada. Washoe County is an Equal Opportunity Employer.

#512



Public Health
Prevent. Promote. Protect

There has been no previous action taken by the Board this fiscal year for this grant.

BACKGROUND

The Nevada Division of Public and Behavioral Health awarded the Public Health Preparedness Program \$10,908 (with \$1,090 or 10% match) for the budget period April 1, 2015 through June 30, 2015. Funds will be used to support overtime costs for Medical Legal Death Investigators; the purchase of a Water Tank to store and move Potable Water; and supplies for the Washoe County Medical Examiner and Coroner’s Office and the Disaster Victim Recovery Team.

Inter Hospital Coordinating Council (IHCC) members determined the need for emergency, temporary water storage and have identified the water tank as one of the solutions to provide emergency water for patient care. Also funded are supplies necessary to provide training for the Washoe County Medical Examiner and Coroner’s Office, Northern Nevada Disaster Victim Recovery Team to train for a mass fatality incident.

The FY15 ASPR HPP BP2 Carry-Over funds were not projected in the FY15 budget. The total award amount is \$10,908. A budget amendment in the amount of \$10,491 is necessary to bring the Notice of Subgrant Award into alignment with the program budget. A budget adjustment is not necessary for the indirect revenue.

FISCAL IMPACT

Should the Board approve these budget amendments, the adopted FY 15 budget will be **increased by \$10,908** in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-11240	-431100	Federal Revenue	\$10,491
		Total Revenue	\$10,491
2002-IO-11240	-701300	Overtime	393
2002-IO-11240	-710355	Books and Subscriptions	190
2002-IO-11240	-710300	Operating Supplies	1,500
2002-IO-11240	-781004	Equipment Capital	8,408
		Total Expenditures	\$10,491

RECOMMENDATION

Staff recommends that the Washoe Board of County Commissioners approve amendments totaling an increase of \$10,491 in both revenue and expense to the FY15 ASPR Hospital Preparedness – BP2 Carry-Over Federal Grant Program, IO 11240; and if approved direct the Comptroller’s Office to make the appropriate budget adjustments.

POSSIBLE MOTION

Move to approve amendments totaling an increase of \$10,491 in both revenue and expense to the FY15 ASPR Hospital Preparedness – BP2 Carry-Over Federal Grant Program, IO 11240; and if approved direct the Comptroller’s Office to make the appropriate budget adjustments.



State of Nevada
 Department of Health and Human Services
Division of Public & Behavioral Health
 (hereinafter referred to as the Division)

HD #: 14902
 Program #: ASPR08-13A
 Budget Acct: 3218
 Category: 23
 GL: 8503
 Job Number: 9388914-2222

NOTICE OF SUBGRANT AWARD

Program Name: Public Health Preparedness (PHP) Preparedness, Assurance, Inspections and Statistics (PAIS) Division of Public & Behavioral Health (DPBH)		Subgrantee Name: Washoe County Health District (WCHD)		
Address: 4150 Technology Way, Suite #200 Carson City, NV 89706-2009		Address: 1001 East Ninth Street / PO Box 11130 Reno, NV 89520		
Subgrant Period: April 1, 2015 through June 30, 2015		Subgrantee's: EIN: 88-6000138 Vendor #: T40283400Q Dun & Bradstreet: 073786998		
Purpose of Award: ASPR Hospital Preparedness Program (HPP) – Budget Period 2 Carry-over funds are intended to demonstrate achievement in the following Capability #1 – Healthcare System Preparedness and Capability #6 – Information Sharing, according to the ASPR Grant Guidance.				
Region(s) to be served: <input type="checkbox"/> Statewide <input checked="" type="checkbox"/> Specific county or counties: Washoe County				
Approved Budget Categories:		Disbursement of funds will be as follows:		
1. Personnel	\$ 393	Payment will be made upon receipt and acceptance of an invoice and supporting documentation specifically requesting reimbursement for actual expenditures <i>specific to this subgrant</i> . Total reimbursement will not exceed \$10,908 during the subgrant period.		
2. Contractual/Consultant	\$ 0			
3. Travel	\$ 0			
4. Equipment	\$ 8,408			
5. Supplies	\$ 1,690			
6. Other	\$			
7. Indirect	\$ 417			
Total Cost: \$ 10,908				
Source of Funds:		% of Funds:	CFDA:	Federal Grant #:
1. Office of the Assistant Secretary for Preparedness and Response (ASPR) - Hospital Preparedness Program		100%	93.889	5U90TP000534-03
Terms and Conditions: In accepting these grant funds, it is understood that: 1. Expenditures must comply with appropriate state and/or federal regulations; 2. This award is subject to the availability of appropriate funds; and 3. The recipient of these funds agrees to stipulations listed in the incorporated documents.				
Incorporated Documents: Section A: Assurances; Section B: Description of Services, Scope of Work, and Deliverables; Section C: Budget and Financial Reporting Requirements; Section D: Request for Reimbursement; Section E: Audit Information Request; and Section F: DPBH Confidentiality Addendum Attachment 1: Match Certification Attachment 2: Scope of Work				
Kevin Dick District Health Officer		Signature		Date
Erin Seward Health Program Manager II, PHP		[Signature]		5/27/15
Chad Westom Bureau Chief, PAIS		[Signature]		5.21.15
for Richard Whitley, MS Administrator, Division of Public & Behavioral Health		[Signature]		[Date]